

## Head of Lighting and Technical Facilities

### Job Description

#### Overview:

The Lir is the National Academy of Dramatic Art at Trinity College Dublin. It's aim is to train young stage managers, theatre technicians, actors, designers, directors and playwrights to the highest international standards for careers in the theatre and allied professions.

The Lir was developed by the partnership of the Cathal Ryan Trust and Trinity College Dublin; it is formally associated with the world-renowned Royal Academy of Dramatic Art. The Lir opened its doors to the first students in September 2011 and has recently completed its first full cycle of undergraduate courses. Training at The Lir is significantly practise based and to facilitate this, The Lir fully produces a minimum of 8 plays and 2 films with the final year undergrad technical and acting students. Alongside this there is the delivery of classes and technical support provided to the internal acting projects.

The role of Head of Lighting and Technical Facilities is required to join the team of full time and part time staff that are responsible for the delivery of the technical courses and the smooth running of The Lir's resources.

#### Post Summary:

The Lir is looking for someone with commitment and a passion for educating students in theatre and the broader world of entertainment. The successful candidate will deliver training and mentoring to technical students, oversee students work on The Lir productions, work on The Lir productions and be part of the venue technical and facilities team. This is a fixed-term position and is offered as a 39 week contract covering the period October 2014 – July 2015.

#### Principal Duties and Responsibilities:

##### *Technical training*

- Train and mentor technical students in the lighting department and other technical areas
- Lead classes on technical topics
- Provide hands-on ongoing tuition to students in the lead up to and during The Lir productions
- Work on The Lir productions as the need arises
- Deliver training to other students of The Lir
- Based on successful candidates individual strengths there will be opportunities to work within other technical departments

##### *Events & Academy Facilities*

- Oversee the upkeep and maintenance of the lighting department and the associated technical equipment including all sound & visual equipment
- Be available to work on external events taking place at The Lir

- Assume the role of facilities manager, working with the company Administrator, to ensure the Academy's training spaces are well managed and adapted on an on-going basis to suit the training needs of the course timetables
- Liaising with service providers on upkeep of facilities and systems, including heating, fire alarm, key cards etc
- Be point of contact with TTEC (Trinity technology and enterprise centre) staff on day to day issues
- All other building and facilities related issues as agreed with the Director of Technical Training

#### *Other responsibilities*

- Be a part of the SMTT (stage management and technical training) team and contribute to the development and delivery of technical training to an international standard
- Ensure that The Lir is a safe working environment and that The Lir health & safety policies are followed
- Other duties as required by the Director of Technical Training

#### **Person Specification:**

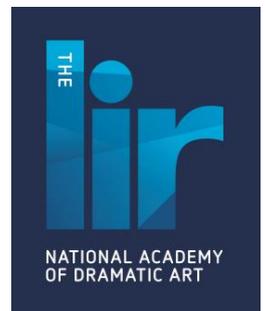
##### *Qualifications, Knowledge & Experience*

###### *Essential*

- A minimum of five years experience in theatre lighting and lighting equipment
- Significant technical experience working in a professional theatre environment
- Experience of equipment repair and maintenance

###### *Desirable*

- An aptitude and enjoyment of teaching
- Previous teaching experience
- Experience in theatre sound
- Experience of AV equipment
- Experience in production management and/or technical management within professional theatre context
- Experience and up to date knowledge in health and safety



- Good basic computer skills
- Specialist software skills are an advantage

### *Competencies*

- Strong ability to organise and work effectively under time pressures and on own initiative
- Have the ability to forward plan
- Strong communication skills
- Work well within a team environment
- Motivated: displays a 'can-do' attitude; is committed to The Lir and its goals

### **Terms and Conditions of Employment**

The position is offered as a 39 Week Contract that is spread over the Academy's academic year (September to July). The contract includes an initial six month probationary period. The working days are Monday to Friday and will include weekends. The hours will also cover events and performances. The Technical Teacher will report directly to the Director of technical training.

**Salary** – Pro Rata over the period of the contract based on a €30-35K annual salary, commensurate with experience

### **Application details:**

Interested candidates should submit a letter of application and a full CV to [anne.fitzpatrick@thelir.ie](mailto:anne.fitzpatrick@thelir.ie)

#### **Deadline:**

Monday September 1<sup>st</sup> 5pm

### **Interview Dates and Selection methods**

Short-listing of candidates will be on the basis of the information contained in their CV and covering letter.

Candidates who are short-listed will be expected to attend for interview in Dublin on Friday September 5th 2014